



St Vincent's Catholic Primary School

The Ridgeway
Mill Hill
London NW7 1EJ
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Website: <https://stvincents.school>

Headteacher : Marie Tuohy

COLLECTING CHILDREN AT THE END OF THE SCHOOL DAY

It is important for us to know collection arrangements for the end of the school day. Your child should be collected from the playground on time.

PLEASE RETURN THIS COMPLETED FORM TO YOUR RESPECTIVE CLASS and remember to advise your teacher if there is a change

Name of Child Class

I will be collecting my own child from school except in exceptional circumstances when I will inform the school of my arrangements.

Signature: PRINT NAME :

Date:

My child will be collected on a regular basis by:

- 1
- 2
- 3

If your child is likely to be collected by a minor (**16+ only**) on some occasions, could you please indicate here:

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SignaturePRINT NAME

DATE